

Management Accountant

Job Specification



About the role:

An exciting opportunity has become available within our dedicated and rapidly expanding Finance team. We are seeking a Management Accountant on a full-time permanent basis. This is a great opportunity for an individual who is seeking a role that can offer long term career development within a fast growing, highly accredited, award winning group of technology companies.

The ideal candidate will have knowledge of the Epicor accounts package and a willingness to learn other systems. The purpose of this role is for the Management Accountant to own the preparation of the monthly Management Accounts and associated Management Information and to support the wider team in their duties

It is preferred that the successful candidate would be at least part-qualified with one of the recognised accountancy bodies.

You will be responsible for:

- Producing the monthly management accounts packs within an agreed timescale as set out within the team's objectives.
- Undertake cash flow monitoring and forecasting for the Group
- Preparation of annual budgets
- Ensure balance sheet reconciliations for Group Companies are ready for review
- Evaluate the company's performance using KPIs
- Variance analysis of financial reports
- Raising sales invoices and credits to clear intercompany balances as required
- Assist in the preparation of the Statutory Accounts and any supporting information for Audit
- Support and assist the finance team as the need arise and provide holiday cover.
- Monthly bank reconciliation review

Key Skills:

- Computer Literate (Microsoft Office suite essential)
- Strong and effective communication skills both verbally and in writing
- Ability to work with confidential and sensitive information in a trustworthy and professional manner
- Ability to work well under pressure
- Excellent time management skills and managing conflicting priorities with the ability to still achieve deadlines
- Excel – intermediate/strong

Why Academia?

Academia are a rapidly growing Technology company with a strong footprint in the educational space. We specialise in supplying software, IT hardware, training and managed service solutions to both public and private sectors.

Established in 2003, we employ over 150 dedicated professionals across multiple locations throughout the UK with a group annual turnover of over £80m. Our growing customer base means we have now worked with every single university in the UK. Furthermore, as Ranked #1 supplier on many national frameworks, we are growing our provision more so to strengthen our position as a leading educational supplier.

Within the Academia Technology Group, we also have Charterhouse Muller (our recycling and repurposing company) as well as a new acquisition of Vital York (an MSP in York). We were acquired by Strive Capital in September of 2020, who have provided further support and financial strength to the company.

Benefits

- Study support where needed
- Gym Membership contribution
- Health Cash Plan
- Borrow my doggie membership
- Life Insurance
- Free Will Writing Service
- Free breakfast in the office
- And much more...